



Richard M Hendley Jr.
American Legion
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RELEASE AND WAIVER AGREEMENT
Request to use the American Legion Hall facilities for the purpose of:

Name: _____ Rental Date: _____

Type of function: _____

Start/End time: _____

Number of guests: _____



Rental Costs Worksheet

Facility Rental fee/cleaning deposit must be paid first to secure date.

Paid: _____
Member rental fee: No charge
Cleaning deposit (\$50): _____
Non member rental fee (\$100): _____
Cleaning deposit (\$100): _____
Total charges: _____
Amount received: _____
Amount due: _____

I have read and understand the rules governing the facility rental.

Name: _____ Signature: _____

Date: _____ Telephone # _____

Legion representative signature: _____

HALL RENTAL APPLICATION

NAME: _____ PHONE#: _____

DATE: _____ TIME: _____ # HRS: _____

GUEST QTY: _____

CLEAN/DECORATE TIME: _____ AFTER PARTY CLEANUP TIME: _____

TOTAL HOURS: _____

QTY BARTENDERS NEEDED (\$10/HOUR): _____

RENTAL COST:\$ _____ RENTAL DEPOSIT:\$ _____

RENTAL INCLUDES: _____ TYPE OF PARTY: _____

SPECIAL NEEDS

NEED	COMMENT
Food use of salad bar	
Seating arrangements	
Table cloths	
Beer/alcohol	
Water/Punch	
Sodas/bottled water	
DJ/Band/Karoke/Photo Booth/Xbox&projector	
Drink Specials	

NO OUTSIDE ALCOHOL ON PROPERTY
CHILDREN MUST BE SUPERVISED AT ALL TIMES
NO UNDERAGE DRINKING
SMOKING IN DESIGNATED AREAS ONLY

THANK YOU AND HAVE A GREAT PARTY AT THE YERMO LEGION